

Proceedings of the Principal, Government College (Autonomous), Rajahmundry Present: Dr. Ramachandra R.K, M.Sc., Ph.D.

Re. No. 270/GCRJY /UG-BoS/ 2024-25 dt. 27.04.2024

Sub: Government College (A), Rajamahendravaram- UG Boards of Studies (BoS)-Nomination of Members – Orders issued.

Ref: 1. UGC Guidelines of for Autonomous Colleges-2023.  
2. Proc. Of the VC No: ANUR/ANUR Government College (A) Rajahmundry BOS/2023

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**Order**


The Principal, Government College (Autonomous) Rajahmundry is pleased to nominate the following members to UG Board of Studies to frame the syllabus of English subject in all the semesters duly following the norms of the UGC regulations for the Autonomous colleges 2023.

S. No	Name	Designation
1	Sri P.S.Sastry	Chairman
2	All Faculty members in the department	Member
3	Dr.B.Anuradha Surya Kumari, Lecturer- In charge, Dept.of English, S.K.R.Government College for Women, Rajahmundry	Subject Expert
4	Ms. Ch. Vennela, Lecturer in English, P R Government College (A), Kakinada	Subject Expert
5	Sri P.R.Krishna Rao, Lecturer in English, Government College, Perumallapuram.	University Nominee
6	Sri Tummididi Ram Kumar, Chairman, Tummididi Brothers, Rajahmundry	Expert from Industry/Corporate Sector
7	A.D.Preethi, II MZC	Student Nominee

The above members are requested to attend the BoS meeting in May-2024 and share their valuable views, and suggestions on the following functionaries.

- Prepare syllabi for the subject keeping in view the objectives of the college, interest of the stake holders and National requirement for consideration and approval of the IQAC and Academic Council
- Suggest methodologies for innovative teaching and evaluation techniques
- Suggest the panel of names to the Academic Council for appointment of Examiners
- Coordinate research, teaching, extension and other activities in the department of the College.
- Suggest CLO, PLO, PI and subject experts to develop question bank in compliance with Bloom's Taxonomy.

The above said members are requested to bestow their services for the successful organization of the event.

  
Dr. Ramachandra R.K  
Principal  
Government College (A)  
Rajahmundry

**GOVERNMENT COLLEGE (AUTONOMOUS)  
RAJAHMUNDRY  
BOARD OF STUDIES MEETING 2024-2025  
DEPARTMENT OF ENGLISH  
AGENDA WITH DISCUSSIONS AND RESOLUTIONS**

The following proposals are submitted as a part of the agenda for the consideration and approval of the honourable members of the Board of Studies, at the meeting held on 08.05.2024

**1. Curriculum design for all semesters**

**Proposal:**

Proposed to follow the curriculum for degree General English and Special English as approved last year except for a few minor additions and deletions as suggested in the modification table.

Also proposed to introduce Communication Skills in the place of erstwhile General English for the third and the fourth semesters with the syllabus prescribed thereof by the CCE in the workshop dated 24.4.2024.

**Discussion:**

During the discussion that ensued, Dr. Krishna Rao, the University Nominee agreed to the modifications suggested in the general and special English syllabi along with the proposed Communication Skills during the third and the fourth semesters as the justification offered is found relevant and convincing besides being the need of the hour.

**Resolutions:**

Resolved to follow the curriculum for degree General English and Special English as approved last year except for a few minor additions and deletions as suggested in the modification table taking into account the requirements of the industry and the job market. Also, resolved to accommodate student-centric methodology with classroom activities, field trips, student projects, assignments and internships to align with the PEOs and POs to provide real-time exposure and experience to the students.

**2. Designing of course outcomes and course objectives**

**Proposal:**

Proposed to design the Course Objectives and their respective outcomes in accordance with those of the Program objectives and match the same with Bloom's Taxonomy so that every question in the model paper is marked with the CO and the BT in line with the proposed percentage of weightage in the course.

**Discussion:**

During the discussion with the subject experts and the University Nominee, it was recommended to design the Program Specific Objectives and Outcomes in consonance with the Program Educational Objectives and Outcomes prescribed by the institution. Similarly, the Course Objectives and Course Specific Objectives and their respective outcomes prepared in accordance with the Course objectives.

**Resolution:**

Resolved to design the course outcomes and course objectives strictly adhering to the UGC guidelines while bearing in mind the PEOs and PSEOs.

### 3. Course Objectives and Outcomes for the pending syllabus of Semester 7&8

#### Proposal:

Proposed to approve the Course Objectives and Outcomes in Toto as suggested by APSCHE for the pending courses of Semesters 7 and 8 as and when released.

#### Discussion:

Not much discussion took place on designing the objectives and outcomes for the pending courses of Semester VII and VIII as the guidelines for these semesters have not yet been released by APSCHE. The committee unanimously approved the proposal.

#### Resolution:

It is resolved to design the course objectives and outcomes for the pending syllabus of papers meant for Semester VII and VIII of BA Honours with Special English.

### 4. Identifying/inclusion of components of skill development, employment and entrepreneurship in the curriculum.

#### Proposal:

It is proposed to include skill enhancement components both in content and its delivery. Apart from compulsory Skill Enhancement Course like Communication Skills it is also proposed to design additional Certificate Courses related to employment and entrepreneurship in the curriculum.

#### Discussion:

The matter was thoroughly discussed during the BoS and the members of the committee underscored the need for inclusion of skill development components related to employment and entrepreneurship in the curriculum.

#### Resolution:

Resolved to give top priority to employability, entrepreneurship and Skill development in the curriculum by introducing relevant content and identifying organizations such as News Publication offices, Schools and Colleges, Personality Development Platforms, Anchoring, Translator's Jobs, PROs etc. for student Projects and internships.

Also resolved to include topics such as report writing, note taking, resume preparation, notice writing, expansion of ideas and comprehension passages with scope for skimming, scanning, and top-down and bottom-up approaches besides activating schema under the Skill development component. The formal speaking skills are to be given high priority by continuing the tradition of conducting a practical examination to all the UG students at the end of the second semester.

### 5. Additional inputs into the curriculum

#### Proposal:

Proposed to make additional inputs into the Single Major and Minor Courses in B.A Special English Honours program along with General English for the first two semesters. It is also proposed to retain the additional inputs in the courses of the previous year 2024- '25 (IV and V semester of the previous batches).

#### Discussion:

The members of the BoS committee on being told that the syllabi for single major courses and General English especially in the first and the second semesters needed a slight modification to suit the students' requirements. Accordingly, the proposed modifications in the first two semesters of General English and Special English have been found very relevant and convincing.

#### Resolution:

Resolved to modify the syllabi of Single Major and Minor Courses in B.A Special English Honours for 2023-2024 while continuing the same for semesters III, IV and V.

### 6. Designing model question papers aligned with Bloom's Taxonomy.

#### Proposal:

Proposed to design all the question papers under Single Major Scheme strictly following Bloom's six components into three ability levels: Application (LOT) level; Analysis level (MOT); Evaluation and Synthesis level (HOT) and allotting marks as one or two marks for each component.

#### Discussion:

Regarding the implementation of the model question papers of the language courses, the BoS committee enquired the BoS committee was briefed how to implement the three and the priority in terms of content knowledge and understanding.

#### Resolution:

Resolved to implement Bloom's Taxonomy under Single Major Scheme. The committee resolved to accommodate very short answer questions, short answer questions, essay questions for 6 marks for each component.

### 7. Proposal: Identifying

**Discussion:** The committee, the board of paper setter and the BoS committee felt that previous batches of years of experience be considered.

**Resolution:** As recommended by the list of examiners.

### 8. Innovative teaching

#### Proposal:

Proposed to adopt innovative teaching methods in Communicative Language Teaching in the classroom.

#### Discussion:

The BoS expressed satisfaction with the teaching learning methods.

#### Resolution:

Resolved to adopt innovative teaching methods in Communicative Language Teaching in all the courses under

**Resolution:**

Resolved to modify the syllabi of semester 1 and 2 additional inputs Single Major and Minor Courses in B.A Special English Honours program and General English for 2023-2024 while continuing the existing syllabus in the previous year course for semesters III, IV and V.

**6. Designing model question papers in consonance with course objectives, outcomes aligned with Bloom's Taxonomy.**

**Proposal:**

Proposed to design all the question papers for language and literature under the Single Major Scheme strictly adhering to **Bloom's Taxonomy** by compressing the six components into three as Knowledge and Understanding at the lower order thinking (LOT) level; Application and Analysis at the medial order thinking level(MOT); Evaluation and Creativity at the higher order thinking (HOT) level and allotting marks as one or two; three or four; and five or six respectively.

**Discussion:**

Regarding the implementation of Bloom's Taxonomy in the designing of the question papers of the language and literature courses under Single Major Pattern, the BoS committee enquired about the modalities of its implementation. The committee was briefed how the six levels of Taxonomy would be compressed into three and the priority in terms of marks would be increased year after year from knowledge and understanding levels to creativity and evaluation levels.

**Resolution:**

Resolved to implement Blooms Taxonomy in the assessment of all the courses under Single Major Scheme – both language and literature. Further, it was also resolved to accommodate the **MCQs and matching type** questions apart from very short answer questions for 1-mark, short answer questions for 4 to 5 mark and essay questions for 6 marks. It is also resolved to provide sufficient choice to the students.

**7. Proposal: Identifying at least 20 senior and resourceful paper setters.**

**Discussion:** The committee agreed to the proposal of identifying a standard board of paper setters to recommend to the CoE for Paper Setting. The committee felt that priority should be given to examiners with not less than 10 years of experience be identified and included among the board of examiners.

**Resolution:** As recommended by the committee, it is resolved to approve the list of examiners having a minimum of 10 years of experience.

**8. Innovative teaching-learning methodology (learner-centric)**

**Proposal:**

Proposed to adopt Innovative, activity-based based and learner-centric Communicative Language Teaching methodology for imparting the instruction in the classroom.

**Discussion:**

The BoS expressed satisfaction over the proposal to innovate and implement the teaching learning methodology to make it more learner-centric.

**Resolution:**

Resolved to adopt Innovative activity-based based and learner-centric Communicative Language Teaching methodology for imparting the instruction for all the courses under the single major curriculum. Activities with ample scope for

peer work and group work such as role-plays, debates, classroom seminars, skits and speaking activities such as anchoring, moderating, reporting, and interviewing etc. are to be included in the curriculum.

#### **9. Academic activities of the department**

##### **Proposal:**

Proposed to continue the usual academic activities of the Department along with field trips, study projects which provide hands-on-experience to the students.

##### **Discussion:**

The proposal was welcome by all the members of the Board. They suggested designing activities involving students in crosscutting issues to inculcate a sense of social responsibility among the undergraduate students.

It is further suggested by the BoS that 1 International Seminar in Blended Mode and 1 National Level Webinar/Workshop be conducted during 2024-25 on topics that help both the students and the teachers.

##### **Resolution:**

It is resolved to continue all the previous year activities of the department such as conducting guest lectures, elocution, essay writing and quiz competitions on various occasions, seminars, workshops, assignments, community service projects etc.

It is also resolved to involve the students in sensitizing the community on crosscutting issues such as women empowerment, gender equality, fundamental rights etc. It is further resolved to encourage students to opt for electric vehicles to protect the ecosystem. Also, resolved to involve them in seed ball making and creating awareness on traffic rules, the evils of excessive mobile use, helping the stray animals, and feeding the aged and platform dwellers and orphans.

As suggested by the BoS, it is resolved to conduct the following work shop during November/December on the topic cited below.

- 1. International Seminar on Literature for Language.**
- 2. National level Webinar on Eco-criticism.**

#### **10. Certificate Courses**

##### **Proposal:**

Proposed to introduce 3 certificate Courses titled English for Communication, English for Employability and English for Speaking during 2024-'25.

##### **Discussion:**

The BoS members expressed complete agreement to the proposal to introduce three new certificate courses with the titles proposed as additional support to skill enhancement and employability.

##### **Resolution:**

It is resolved to introduce three new certificate courses titled English for Communication, English for Employability and English for Speaking to be taught during 2024-'25.

#### **11. Practical Exams**

##### **Proposal:**

Owing to the introduction of English Language Proficiency Course by the Commissionerate of Collegiate Education from the academic year 2024-2025, it is proposed to cancel the practical examination which is being held at the end of second semester as the syllabus of English Language Proficiency for Employability in Semester III (prescribed by the CCE) is almost the same as the syllabus of the English Practicals for Semester – II.

**Discussion:** The BoS members agreed with the view that practicals may be cancelled for the 2<sup>nd</sup> semester students to avoid repetition of the same in the 3<sup>rd</sup> semester course viz., English Language Proficiency for Employability (English Pro).

**Resolution:**

It is resolved to cancel practical examinations held at the end of the second semester.

**12. Mandatory Online Courses**

**Proposal:**

As part of CBCS, it is proposed to introduce 2 mandatory (OOTC) Open Online Trans-Disciplinary Courses for the students of Single major with Special English one each during the 7<sup>th</sup> and 8<sup>th</sup> semesters of IV-year study.

**Discussion:**

In the discussion that took place on the introduction of OOTC during the 4<sup>th</sup> year of Honours program in Special English, the BoS underlined the need for the introduction of online courses. However, they suggested that 2 free online courses be offered to the students each semester to choose any one of them during the 7<sup>th</sup> and 8<sup>th</sup> semesters respectively.

**Resolution**

It is resolved to introduce the following 4 free OOTC at the rate of two per each of the VII and VIII semesters for the students of 4<sup>th</sup> year BA special English Honours students to choose at least one out of them.

**Semester-VII**

1. History of English Language & literature
2. An Introduction to Indian Literary Theory

**Semester-VIII**

1. Elements of Literature & Creative Communication
2. Introduction to World Literature

1.	Sri P. S. Sastry, Lecturer in English, HoD, English, GC(A), Rajahmundry	Chairman	Signature
2.	Smt. M. Sri Lakshmi, Lecturer in English	Member	<i>M. Sri Lakshmi</i>
3.	Sri N. Srinivas, Lecturer in English	Member	<i>N. Srinivas</i>
4.	Dr. A. Rajeswari, Lecturer in English	Member	<i>A. Rajeswari</i>
5.	Dr. N. Nagabhushanam, Lecturer in English	Member	<i>N. Nagabhushanam</i>
6.	Dr. B. Bhavani, Lecturer in English	Member	
7.	Smt. S.D.V. Neeraja, Lecturer in English	Member	<i>S.D.V. Neeraja</i>
8.	Dr. K. Lakshmi Sudheshna, Lecturer in English	Member	<i>K.L. Sudheshna</i>
9.	Smt. S. Vijaya Lakshmi, Lecturer in English	Member	<i>S. Vijaya Lakshmi</i>
13.	Dr. B. Anuradha Surya Kumari, Lecturer-in-Charge, Dept. of English, SKR (W) College, Rajamahendravaram	Subject Expert	<i>B. Anuradha Surya Kumari</i>
14.	Kum. Ch.Vennela, Lecturer in English, P.R. Govt. College(A), Kakinada	Subject Expert	<i>Ch. Vennela</i>
15.	Sri P. V. Krishna Rao, Lecturer in English, Government Degree College, Perumallapuram.	Univ. Nominee	<i>P. V. Krishna Rao</i>
16.	Sri Tummidi Ram Kumar, Tummidi Brothers & Textiles, Rajahmundry	Industrial Nominee	
17.	Ms. B.Kasthuri Sai III BA PEJMC	Student Nominee	<i>B. Kasthuri Sai</i>
18.	Ms. K. Durga Bhavani, II B. Com CA S-1	Student Nominee	<i>K. Durga Bhavani</i>