

Staff Meeting

10. 4. 2025

Agenda :

- > Promotion of Students to higher Studies
- > Summer School Internships
- > Lms preparation
- > Allotment of MDC and SDC's Courses
- > CSP
- > Annual Academic Report
- > College timings
- > Infrastructure
- > Website updation
- > Administrative works
- > Miscellaneous

Discussion and Resolutions

- 1) Special classes to final year Students to pursue and promote higher education or employment priority to Central Universities and prepare list of final year Students either PG/Ph.D and help financially if possible. Outcome based education is a must. BOS should be completed.
- 2) It is proposed to conduct Summer School Camp like Internship and utilize the bus by showing the Students practically.
- 3) LMS preparation on MDC's and SDC's in 4 quadrant method and

JKC Coordinator is a mentor for it. Allot to all the faculty members without any repetition preferably in bilingual mode.

4) Principles of Biological Science related to Zoology Unit 2. Should be completed by all the faculty members as allotted by K. Babu Sir previously.

5) Community Service projects (CSP) for 1 year will be monitored by Suresh Sir, Computer Science HOD and it commences from 1st May onwards on online mode. Short term Internships (STI) should be chalked out by their respective Departments and discussed to all the staff members about Zoology and Aquaculture UG Sem-IV Internships. It should be strictly abided by MoU's only. Later, with other firms if MoU is taken up (MoU's - Fisheries Dept - Kadiyann and Pearl's Lab - Guntoor, Bellary Bangalore (3-MoU's)).

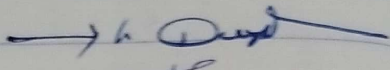
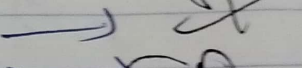
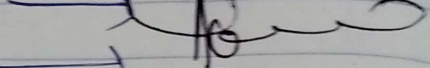
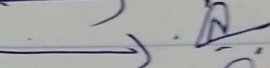
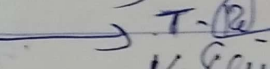
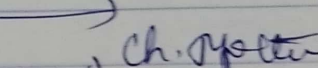
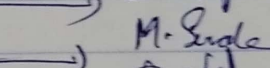
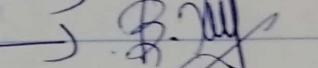
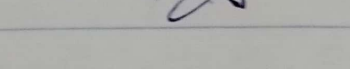
6) Annual Academic Report has to be submitted by the concerned Dept. in hard and soft copies. DCA will give guidelines for it.

- 7) College timings will be from 10.00 to 5.00.
No Shift System from next academic year onwards.
- 8) Take priority on academics for higher education or employment. chalk out an Action Plan/ Scheduled Time Table for Summer Internships to students.
- 9) Infrastructure arrangements like tables and chairs, ~~printers~~, Xerox ~~Cum~~ printers were discussed.
- 10) Auction of iron material and allotment to Chemistry department. Superintendent will supervise the above work.
- 11) SACA (Swarnandhra and Swatchandhra) as per CCE's letter & waste should be dismantled.
- 12) 3 sagodas like S-1, S-2, S-3 (Shanthinikethan) and solar park besides Telugu department.
- 13) Seminar Hall near Buddha Bhavan and Examination cell and Gym.
- 14) Any other matters discussion with the permission of the Chair.

Place: Rajahmundry
Date: 10/4/2025

D. Sailaja
(DRD, SAK LAJA)
Deputy Incharge

Members :

- 1) K. Suresh Rao → 
- 2) K. Babu → 
- 3) G. Ravi Teja → 
- 4) K. Subashini Devi → 
- 5) M. Vijayanthi → 
- 6) N. Varadachari → 
- 7) P. S. S. Raghuveer → 
- 8) K. Soniya → 
- 9) Hema → 
- 10) Tyothi → 
- 11) Subarnavalli → 
- 12) Nivedhitha → 