

Department of Computer Science

Date: 25-02-2025

Time: 10:15 AM

Venue: Techno Sphere Computer Lab

The Department of Computer Science under the chairmanship of Dr. Suneel Kumar Duvvuri, met at the Techno Sphere Computer Lab to discuss the following Agenda.

Agenda:

1. Renovation and Minor Repairs to Staff Room and In-charge Room
2. Upgradation of Computers in Abacus Digihub
3. Preparation for Annual Academic Audit
4. Racks for Departmental Library
5. Remedial Classes for UG IV Semester Students

Agenda 1: Renovation and Minor Repairs to Staff Room and In-charge Room

Discussion:

The Chairman, Dr. Suneel Kumar, started the discussion by thanking the principal for addressing the long-standing issue of the lack of a dedicated staff room for the Department of Computer Science. He also appreciated the principal for providing a staff room in the former Mathematics Department, which placed the faculty closer to the state-of-the-art Techno Sphere Computer Lab. The staff expressed their gratitude for this facility.

However, several issues still need attention in the room. These include:

- A lack of tables and chairs in the room.
- The need for 10 tube lights and 7 ceiling fans in both the staff room and the In-charge room.
- The door of the staff room is damaged and swings open, requiring minor repairs.
- The floor needs to be painted, or a floor mat should be added.

Resolution:

The department agreed to request the principal to make these minor repairs and renovations to make the room fully functional and comfortable for staff use.

Agenda 2: Upgradation of Computers in Abacus Digihub

Discussion:

The Chairman raised the issue that the 40 computers in the Abacus Digihub are not functioning properly and are experiencing slowdowns. To improve their performance, he proposed installing 128GB NVME SSDs and replacing the damaged keyboards and mice.

In this regard, the department obtained an estimate from a local vendor, which indicated that upgrading one PC with an NVME SSD would cost approximately ₹1100.

Resolution:

The department resolved to proceed with the procurement and installation of SSDs in the computers to make them fully functional.

Agenda 3: Preparation for Annual Academic Audit

Discussion:

The Chairman, Dr. Suneel Kumar, instructed all staff members to begin sorting out the required documentation and templates for the upcoming Academic Audit. He also assigned specific tasks to different sub-committees to ensure the work is divided effectively. All staff members were asked to commit fully to the task and ensure timely completion of the required preparations for the audit.

Resolution:

All the faculty members of the department expressed their full commitment to working together and contributing their best efforts to uplift and enhance the department.

Agenda 4: Racks for Departmental Library

Discussion:

Faculty member, Smt. U. Sandhya Rani, proposed the establishment of a departmental library. The Chairman responded that the department already has a collection of books, but there is a need for racks to properly organize and store them.

Resolution:

The department resolved to request the Principal's permission to procure the necessary racks for setting up the departmental library.

Agenda 5: Remedial Classes for UG IV Semester Students Bottom of Form

Discussion:

The Chairman, Dr. Suneel Kumar, inquired about the syllabus completion status for the UG II and IV Semester courses. He also asked the faculty about the performance of the IV Semester students in CIE1 (Continuous Internal Evaluation 1).

Dr. Suneel Kumar emphasized the need to conduct remedial classes for the students, particularly for those who performed poorly in CIE1. He instructed that the remedial classes be conducted course-wise and that the timetable for these classes be shared with him within a week.

Resolution:

All faculty members agreed to conduct remedial classes for the slow learners, focusing on improving their performance based on the CIE1 results.


In-Charge

IN CHARGE.

Dept. of Computer Science &
Computer Applications.

The Following Members attended the Meeting

- 1) Sandhyak.
- 2) H. Devakar
- 3) 
- 4) S. J. Lakshmi.
- 5) 
R. Rulaparameswari.