

MEETING- I

19th June 2025.

The Faculty of Department of Physics met in the Staff room (room no. 80) under the In-charge of Dr. Ch. Komala Lakshmi, HOD of Physics, at 10.30 PM on 19th June , 2025 to discuss the following Agenda:

Agenda:

1. Preparation and submission of Annual Academic Activities(AAA) to Academic cell
2. Activities to be conducted in the month of June 2025
3. Time Table Preparation
4. Class room allotment
5. Permission to sanction an amount in advance to conduct the activities during this academic year.
6. Long term Intern-ship for semester -5
7. International Yoga Day celebration and participation

Discussion & Resolutions:

Agenda 1: Preparation and submission of Annual Academic Activities(AAA) to Academic cell

Discussion:

The importance of timely submission of AAA was emphasized to ensure smooth academic planning and monitoring. The In-charge and all faculty collectively discussed about incorporating all academic, co-curricular, and extracurricular activities planned for the year.

Resolution:

Resolved to submit their AAA plan to the Academic Cell immediately . The plan should include detailed plans details of activities Month and week wise including ,best practices, seminars/conferences/workshops etc to be organized by the department.

Agenda 2: Activities to be Conducted in June 2025

Discussion:

Potential activities for June 2025, as the have only 10 days for this month June,2025 discussed to conduct only one or 2 activities in this month

Resolution:

Resolved that the following activities be planned for June 2025:

1. International Yoga day celebrations on 21st June 2025
2. Guest lecture related to Future Trends and opportunities

Agenda 3: Time Table Preparation.

Discussion:

The process of timetable preparation was discussed, emphasizing the need for a balanced schedule that accommodates both theory and practical classes. The importance of ensuring that the timetable is finalized and communicated to students and faculty well in advance was stressed.

Resolution: Resolved that the timetable for the upcoming semester of 3 and 5 be prepared and finalized. All II year and III year are responsible for ensuring that the timetable is balanced and adheres to academic requirements, including Library and sports/games .

Agenda 4: Classroom Allotment

Discussion:

The criteria for classroom allotment, including class size, subject requirements, and optimal use of resources, were discussed. It was agreed that classrooms should be allocated based on these criteria to maximize efficiency and the time table in- charges must see that as per requirement the class rooms are allocated as per requirement and the save should be projected to Central In-charge of Time table and Rooms allocation committee.

Resolution:

Resolved that classrooms be allocated based on the following criteria:

1. Class size and subject requirements.
2. Optimal use of resources, including AV facilities.
3. Time table incharge will oversee the allocation process and all proctors should ensure that classrooms are utilized effectively.

Agenda 5: Permission to Sanction an Amount in Advance to Conduct Activities During This Academic Year.

Discussion:

The need for advance funding to conduct various academic and extracurricular activities was discussed. It was emphasized that having funds available upfront would enable departments to plan and execute activities without delays.

Resolution:

Resolved that an amount of Rs.50,000/- be sanctioned in advance to departments for conducting activities during the academic year and also to meet dire needs of department such as, Internet facility, repairs, electrification, apparatus servicing and some stationery requirements, etc.. The funds will be allocated based on departmental proposals and will be utilized for approved activities.

Agenda 6: Long-Term Intern-ship for Semester 5

Discussion:

The importance of long-term internships for Semester 5 students was discussed, highlighting the benefits of practical experience and industry exposure. The need for structured guidelines and industry partnerships was emphasized. Also discussed that out of 4 single major programs in the department of Physics and Electronics 2 single major programs should be sent for long term Intern-ship in 5th semester and other 2 programs are offered Intern-ship in 6th semester.

Resolution:

Resolved that the institution will implement a structured long-term internship program for Semester 5 students, starting from from July 2025. for Physics (H) single major and Material Science major in this semester. The program will include:

1. Guidelines for internship selection and supervision.

2. Establishment of industry partnerships to provide internship opportunities.
3. Regular monitoring and evaluation of internship progress.

These resolutions aim to ensure that the institution's academic and administrative processes are well-planned and executed efficiently.

Agenda 7: International Yoga Day celebration and participation


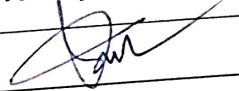
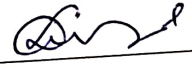

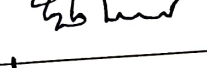
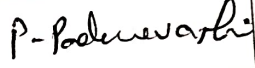
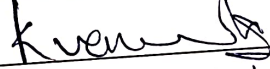
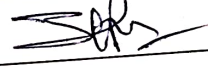

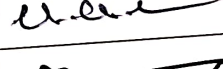

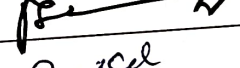
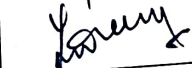

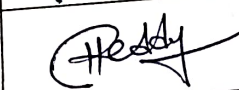




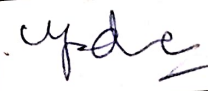
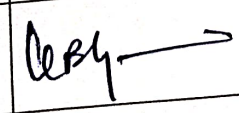
Discussion:

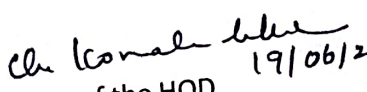
The Faculty discussed about International Yoga Day celebrations on 21st June 2025.

Resolution:

Resolved that the Every faculty member should participate and assemble the venue as per the instructions given by District Collector.

Signature of the Faculty:

Name of the Faculty	Signature of the Faculty	Name of the Faculty	Signature of the Faculty
Dr.Lt.Esub Basha shaik		Dr.K.Suresh	
Smt.B.Durga Lakshmi		Sri J.Niranjana Rao	
Sri G Srinivasa Rao		Smt P.Padmavathi	
SriK.Venkateswara Rao		Dr.B.Lakshmana Rao	
Dr.D.Sanjeev kumar		Dr.Ch.Ch.Srinivasu	
Sri Y.Ramu		Dr.P.V.S.S.S.N. Reddy	
Sri H Sudhakar Rao		Sri B.Rajasekhar	
Dr.B.Harinath Reddy		Sri N.Venkanna Babu	
Dr.B.Gowri Naidu		Sri B.P.V.V.B.Narasimha Rao	
Dr. M Rama Krishna Rao		Smt G Padma	
Dr.K. Bhargavi			


Signature of the HOD. 19/06/25