



# **GOVERNMENT COLLEGE (AUTONOMOUS)**

**RAJAHMUNDRY, E.G. DT-533105, ANDHRA PRADESH**

**(Affiliated to Adikavi Nannaya University, Rajamahendravaram)**

**An Autonomous Institution since 2000**

**NAAC reaccredited A+ (RAF-2017) & College with Potential for Excellence**

**ISO certified Institution (with 6 ISO certificates)**

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## **PROCEDURE FOR CONDUCTING GRADUATIONDAY**

**GOVERNMENT COLLEGE (AUTONOMOUS) RAJAHMUNDRY**  
**PROCEDURE FOR ORGANIZING GRADUATION DAY**

**I. Arrival of Dignitaries:**

- ❖ The Vice Chancellor/ University Nominee, Governing Body Members, Principal, Vice-Principal, HODs and Controller of Examinations shall assemble in the respective robing room at the appointed hour and shall wear the academic robes prescribed.
- ❖ The Chief Guest shall be received by the Controller of Examinations, HODs, Vice-Principal, Principal, University nominee and members of the Governing Body.
- ❖ The Chief Guest shall be taken to the robing and shall wear Academic robes.
- ❖ The Chief Guest, University Nominee, Governing Body Members, Principal, Vice-Principal, Controller of Examinations and HODs shall assemble for a Group Photo.

**II. Academic Procession**

- a) The academic procession along with the police band shall be formed as per the order given in Annexure-I.
- b) The academic procession shall start as the band starts playing. As the academic procession approaches the dais, the candidates and guests in the auditorium shall remain standing until the members of the academic procession take their respective seats on the dais.

- c) The seating arrangement on the dais given in Annexure-II shall be strictly followed.
- d) All the others in the Graduation Hall shall resume their seats.

### **III. Declaring the Graduation Day Open**

The Chairman/ Vice Chancellor shall say,

**“I declare the Graduation Day open”.**

### **IV. Administering the Oath**

The Principal will administer the oath. The Principal shall read out the following pledge and candidates will repeat the same.

**Principal: “All the Graduates stand up please and stretch your right hand to take the oath”**

**“WE SHALL IN THOUGHT, WORD AND DEED EVER ENDEAVOR TO BE SCRUPULOUSLY HONEST IN THE DISCHARGE OF OUR DUTIES IN OUR PROFESSION AND SHALL UPHOLD THE DIGNITY AND INTEGRITY OF OUR PROFESSION AND THE HONOUR OF OUR COLLEGE AND UNIVERSITY”.**

**“WE SHALL UPHOLD AND ADVANCE SOCIAL ORDER AND THE WELL-BEING OF OUR FELLOW MEMBERS AND SHALL DEVOTE ALL OUR ENERGY TO PROMOTE UNITY, INTEGRITY AND THE SECULAR IDEAL OF OUR COUNTRY.”**

Principal will read:

**“By virtue of the authority vested in me as the Principal of Government College (Autonomous), Rajahmundry, I admit you to the several degrees for which you have been declared qualified by the Adikavi Nannaya University, Rajamahendravarm.”**

Candidates shall take their seats.

## **V. Report by the Principal**

The Principal shall present the report on the activities of the College.

## **VI. Report by the Controller of Examinations**

The Controller of Examinations shall present the report on the results and activities of the Examination Cell.

## **VII. Presentation of Medals/Academic Awards**

The Controller of Examinations shall read out the names of the Candidates who have been declared entitled to receive Gold Medals and other academic Merit awards.

As the Controller of Examinations reads the names, the candidates shall walk to the dais, bow to the Chief Guest, receive the Medals/Academic awards from the Chief Guest and return to their seats.

## **VIII. Delivery of the Graduation Day Address**

- The Chairman shall say, “May the Chief Guest deliver the Graduation Day Address?”
- The Chief Guest will then deliver the Graduation Day Address.

## **IX. Dissolution of the Graduation Day**

As the proceedings conclude, the Vice Chancellor shall say,  
**“I declare the Graduation Day Ceremony Closed”.**

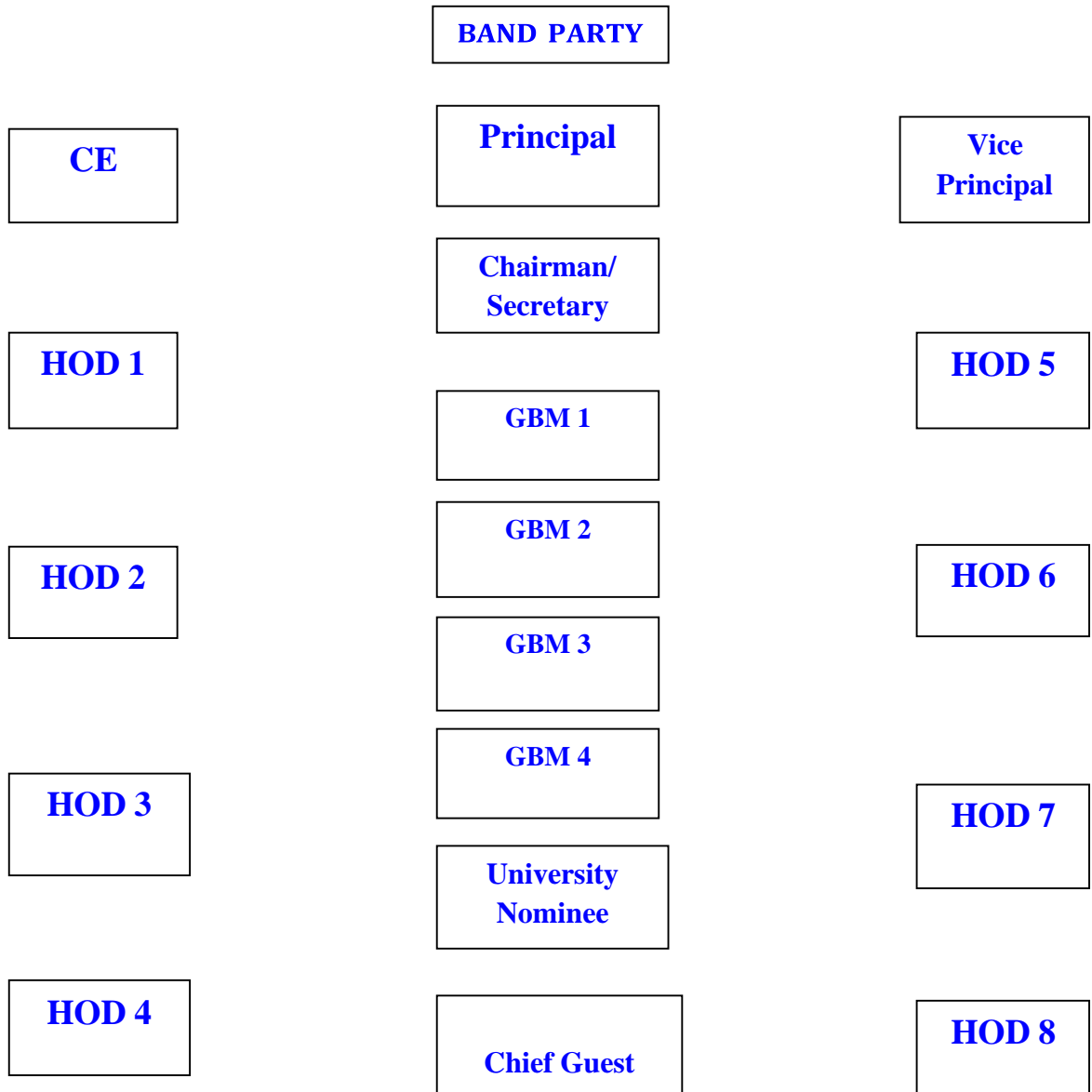
## **X. National Anthem**

- All the persons in the auditorium shall stand up for the National Anthem.
- The band shall start playing the National Anthem. As the National Anthem is being played all the persons in the auditorium shall remain standing.

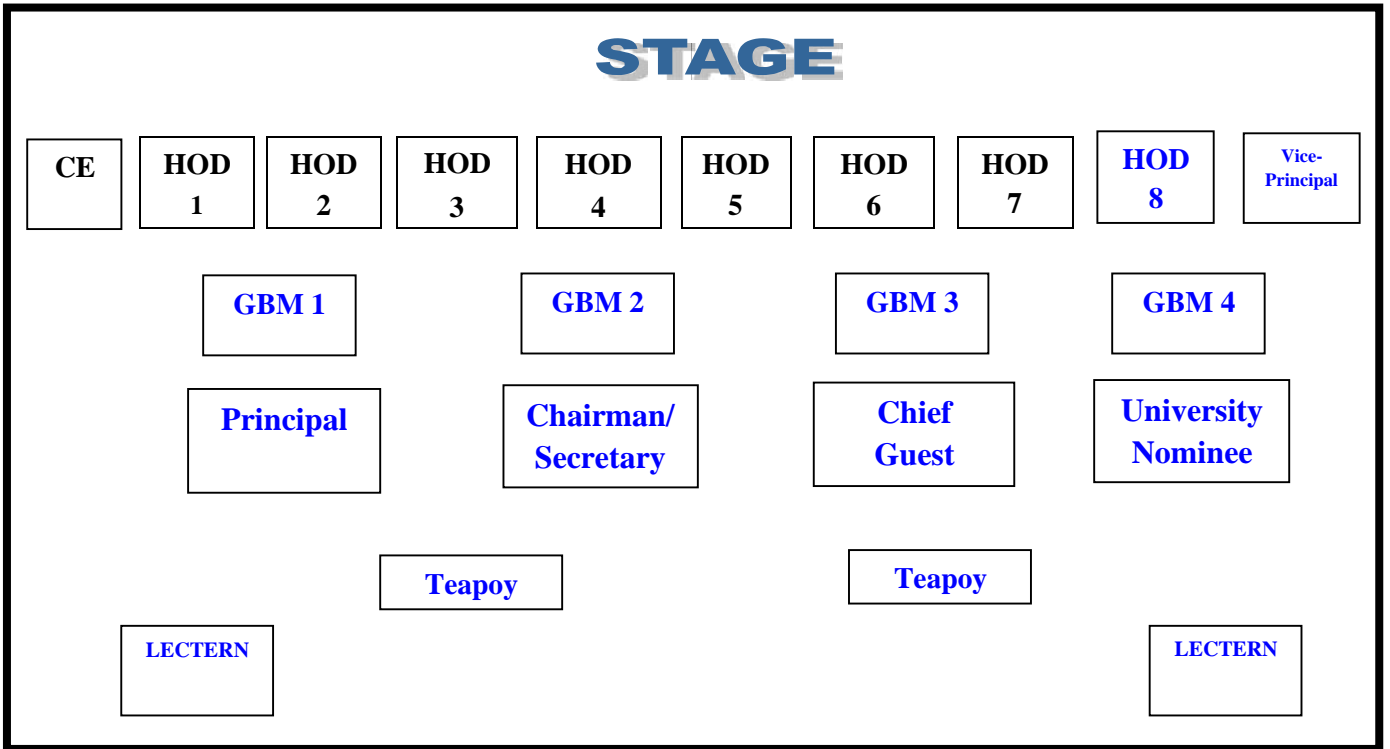
**XI.** The academic procession shall return after the National Anthem is over. The order given in Annexure-III shall be followed for the procession. As the academic procession leaves the auditorium all the persons in the auditorium shall remain standing.

**ANNEXURE-I**

**PROCESSION – OPENING OF GRADUATION DAY CEREMONY**



**ANNEXURE-II**  
**DAIS SEATING PLAN**

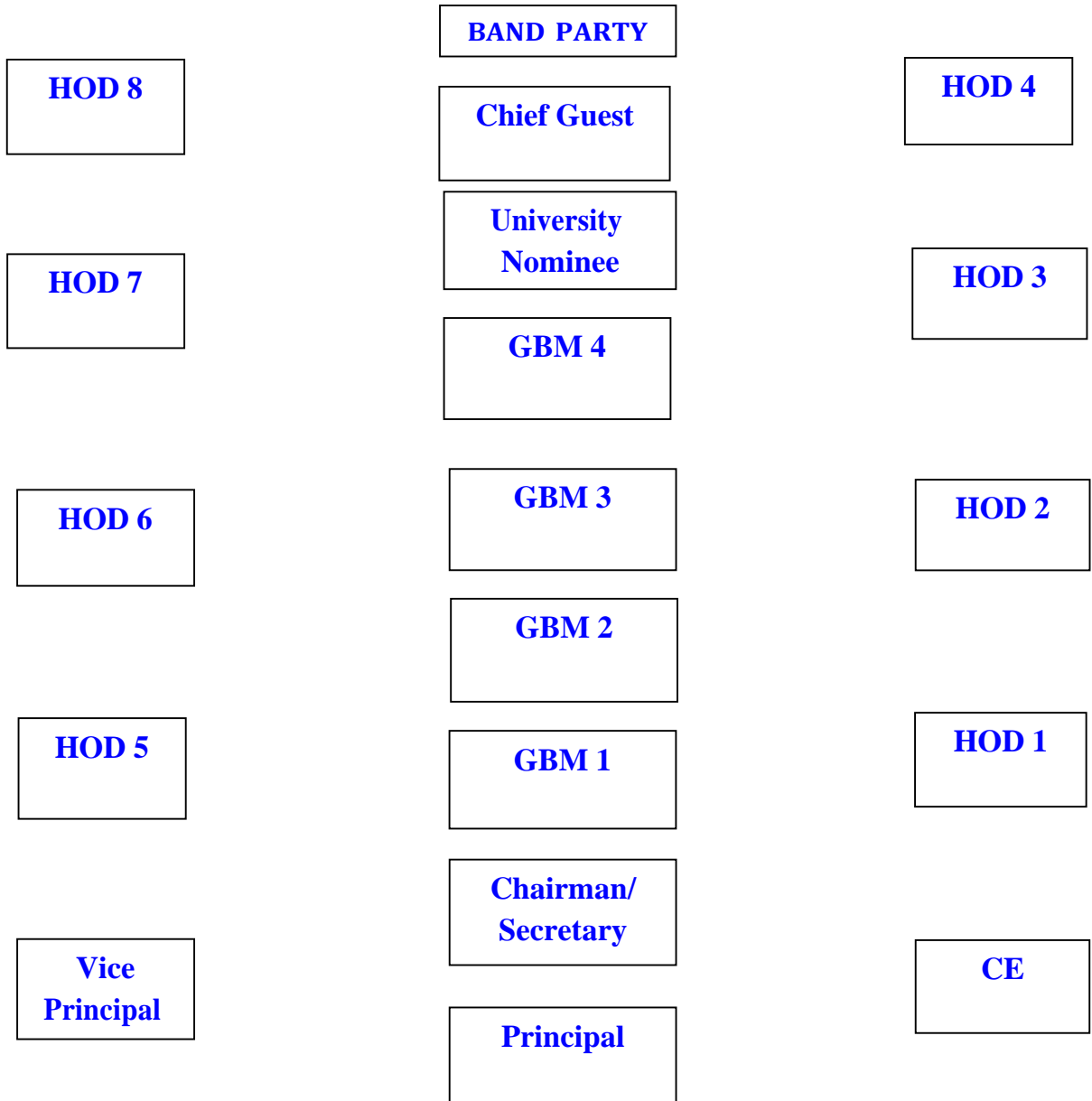


**PHOTOGRAPHERS**



**ANNEXURE-III**

**PROCESSION – CLOSING OF GRADUATION DAY  
CEREMONY**





## ANNEXURE-IV

### ACADEMIC ROBES

The Academic Robes for the Chief Guest, University Nominee, Principal, Controller of Examinations, HODs and Candidates shall be as prescribed below:

#### **1. Principal, University Nominee, and Chief Guest.**

Maroon with full inner lining for body and sleeves fixed with Golden zari lace 50 mm width for fronts and round the sleeves.

#### **2. Governing Body Members, Vice Principal, HODs & Controller of Examinations**

Blue with golden lace

#### **3. Graduates: PG Students**

White with golden lace

#### **4. Graduates: UG Students**

Orange with Red lace

#### **5. Gold Medalists**

Yellow with Red lace



- **Important Note:** It is recommended and preferred to wear the dress representing Indian Culture/heritage, as follows White Pant/Shirt for Men; White Half-Saree, White Saree/Salwar Kameez/ Pyjama for (Women) with badges.