

**ACADEMIC CELL, GOVERNMENT COLLEGE**  
**(AUTONOMOUS) RAJAHMUNDRY**

**Proceedings of the Principal, Government College (Autonomous), Rajahmundry Present:**  
**Dr. Ramachandra R.K, M.Sc., Ph.D.**

**Rc. No. 80/GCRJY/Departmental Annual Data Review/2026 dt. 18.04.2026**

Sub: Review of Departmental Annual Data - Reg.

Ref: Staff Council Resolutions Dt: 17-04-2026.

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**Order**

The Principal, Government College (Autonomous) Rajahmundry is pleased to announce that the even semester is coming to an end and at this juncture, a review of annual activities and reports, and proposals for upcoming academic year would be more appropriate. As per the staff council resolutions cited in Ref.1, the following data need to be updated and will be reviewed as per the schedule given below.

1. Department PPT
2. Hard copies of Annual Academic Review 2025-2026 (Records- 26 in number, **File Name: Annual Academic Review 2026 Final Records for Verification shared on WhatsApp**) should be brought to the review for verification and authentication as per the scheduled date and time.
3. Hard Copies of Annual Academic Review 2026 - Reports - 29 in number (File Name: Annual Academic Review 2026 - Reports shared on WhatsApp) should be submitted to the IQAC Team and soft copies are to be mailed to [iqac@gcrjy.ac.in](mailto:iqac@gcrjy.ac.in).
4. Please refer checklists to ensure compliance and the filled in checklists should be submitted to the Review Board.

**Annual Academic Review Schedule**

SI No	Date	Time	Departments
1	23-04-2026	FN	Dept. of English, Hindi, History
		AN	Dept. of Economics, Telugu, Sanskrit
2	24-04-2026	FN	Dept. of Physics, Statistics, Geography
		AN	Dept. of Commerce, Biotechnology, Microbiology
3	25-04-2026	FN	Dept. of Botany, Zoology, Political Science, JMC
		AN	Dept. of Mathematics, Philosophy, Social Work & Psychology
4	27-04-2026	FN	Dept. of Computer Science, Dept. of Political Science,
		AN	Dept. of Chemistry, Dept. of Geology, Supporting services and committees

All members of the departments and committees shall attend the review meeting as per the schedule mentioned above. Any deviations will be viewed seriously.

  
PRINCIPAL

GOVERNMENT COLLEGE (AUTONOMOUS)  
RAJAHMUNDRY

To:  
Above members (soft copy)

- Copy to
1. Coordinator, IQAC
  2. Administrative Officer of the Institution
  3. File

**IQAC ANNUAL ACADEMIC REVIEW - DUTY ALLOTMENT SHEET - 2026**

<b>Detail of the Review Team No:</b>	<b>Detail of the Review Team Members with Designation</b>	<b>Title of the Quality Criterion</b>	<b>Reports &amp; Records to be collected &amp; Checked</b>	<b>Job Role</b>
<b>Review Team1</b>	1. Dr. D. Sanjeev Kumar Lecturer in Physics 2. Dr. K. Sita Mahalakshmi Lecturer in Political Science 3. Dr. M. Trinadh Lecturer in Chemistry	Curriculum & Academic Design	.BoS Minutes .Curricular Framework .CO, PO, PSO Records .Curriculum Revision Reports .Cross-cutting issues	Check academic design quality & OBE alignment
<b>Review Team2</b>	1. Dr D. Suneel Kumar Lecturer in Computer Science 2. Dr L. Rajeswari Lecturer in Chemistry 3. H. Sudhakar Lecturer in Physics 4. Dr. G. Tejaswini Lecturer in Chemistry	TEACHING-LEARNING PROCESS	.ICT Usage .LMS Usage .Syllabus Coverage .Bridge Course .Remedial Classes .Deeksharamb / CAT	Check teaching effectiveness & delivery methods
<b>Review Team3</b>	1. Dr. N. Madhavi Lecturer in Statistics 2. Dr. G. Ravi Teja Lecturer in Zoology 3. Kum. S. Deekshita Lecturer in Commerce	STUDENT PERFORMANCE & OUTCOMES	.Result Analysis .CIA & Semester Marks .Slow & Advanced Learners .Student Progression	Check learning outcomes & performance
<b>Review Team4</b>	1. Dr. Jareena Lecturer in Telugu 2. Dr. G. ChandraSekhar Lecturer in Mathematics 3. Dr.P.Surekha Lecturer in Chemistry	STUDENT ENGAGEMENT & ACTIVITIES	.Workshops .Guest Lectures .Seminars .Extension Activities .Internships .Field Visits .Student Projects	Check student participation & exposure

<b>Review Team5</b>	1. Dr. B. Gowri Naidu Lecturer in Physics 2. Dr. Priskilla Lecturer in Telugu 3. Ch. Sanjeev Kumar Lecturer in Economics	RESEARCH, FACULTY & INSTITUTIONAL GROWTH	.Publications .Patents .Patents .Research Projects .Faculty Training .Consultancy .Best Practices	Check research quality & faculty development
<b>Review Team6</b>	1. Dr. A. A. Annapurna Lecturer in Commerce 2. Dr. A. Rajeswari Lecturer in English 3. Dr. K. Anand Rao Lecturer in Economics 4. Smt. V. Sailaja Lecturer in Electronics	DOCUMENTATION & COMPLIANCE	.Reports formats .Completeness of files .Evidence matching .Chronological arrangement .Index verification	Final validation before approval